

DEPARTMENTAL PURCHASE ORDER REQUEST FORM

University of Massachusetts / Amherst Campus
for use with Senior Design Project (ECE 415/416)

Date	Lighthouse Number
Project Title	
Your Name	
Your Email	

Purchase Method: PROCARD	
Shipping Type (via UPS)	
Ground [5-7 Days]	
Blue [2 Days]	
Red [1 Day]	
Project Advisor's Approval:	

Name & Address of Vendor or Company	

Contact Person (Sales)	
Contact Telephone & Fax Numbers (Sales)	
Ordered By (Technician)	

Instructions —————

Use this form to request purchase of supplies or equipment for SDP. Students should insure accuracy of all part numbers prior to submission to the Faculty Advisor for approval. Completed forms should be submitted to the course technician , Francis Caron who is responsible for the purchase of all parts & equipment. You may contact him via E-Mail (fkcaron@ecs.umass.edu). Phone: 545-4578. Location: 9 b Marcus Hall.

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